

NESD Regular Board Meeting

DATE: Tuesday, October 24, 2023

TIME: 1:30 pm

LOCATION: William Mason School, 100-7th St. E., Choiceland, SK

1 CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF AGENDA

- Proposed Motion: That the agenda be adopted (as presented) or (as amended).

5. ADOPTION OF MINUTES:

- That the minutes of the [September 19, 2023 Regular Board Meeting](#) be adopted as presented/amended.

6. DELEGATIONS & SPECIAL PRESENTATIONS -

- William Mason School Celebrations

7. CONSENSUS AGENDA ITEMS

- Proposed motion: That the Board moved that the following consent items be approved as presented and that the Board receive the following items as information:
 - Correspondence
 - [Out of Province Travel](#)
 - [Administrative Policies:](#)
 - AP 203 - SCC Local Budget
 - AP 405 – Hours of Operation
 - AP 406 – Student Supervision
 - AP 407 – Student Conduct
 - AP 410 – Safe Schools
 - AP 412 – Access to Schools
 - AP 413 – Administering Medication and Treatment
 - AP 607 - Family Life and Sex Education

8. DISCUSSION/DECISION - BOARD DIRECTION

A. New Business

1. [Application to the Ministry of Education - Relocatable Classrooms](#)
2. [Board Policy 101 - Foundations](#)

B. Monitoring and Reporting Items

1. [2023 September 30 Enrolment](#)
2. [HR report](#)
3. [Balanced Scorecard Report - Credits and Graduation Report](#)

4. [2023-2024 Director's Goals](#)

C. Board of Education Strategic Direction Items

1. [SSBA Voting Delegates - SSBA Fall Assembly](#)

9. INFORMATION ITEMS

1. [Administrative Procedures](#)

1. AP 203 - SCC Local Budget
2. AP 405 – Hours of Operation
3. AP 406 – Student Supervision
4. AP 407 – Student Conduct
5. AP 410 – Safe Schools
6. AP 412 – Access to Schools
7. AP 413 – Administering Medication and Treatment
8. AP 607 - Family Life and Sex Education

2. Out of Province Travel Report

10. CORRESPONDENCE - [2023-2024 Correspondence](#)

- [092723-EMAIL - Manitoba: Standing together for safe schools joint statement](#)

11. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION - [2023-2024 SSBA](#)

- [Public Section - 2024 Public Schools of Saskatchewan Citizenship Awards](#)

12. READINGS

13. IDENTIFICATION OF EMERGENT ITEMS FOR NEXT MEETING

14. IN-CAMERA SESSION

15. ADJOURNMENT

16. TEN-MINUTE RECESS AND MEDIA INTERVIEWS (if necessary)

17. CLOSED SESSION ROUNDTABLE AND MEETING REVIEW

**NORTH EAST SCHOOL DIVISION
BOARD MEETING MINUTES
Tuesday, September 19, 2023**

MINUTES OF A MEETING: of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, September 19, 2023, at 1:30pm at North East School Division Office Boardroom in Melfort, SK.

TRUSTEES:

Kathrene Bank
Kevin Graham – Chair
Sherri Hanson
Dustin Kelsey
Lori Kidney
Ted Kwiatkowski (TEAMS)
Tyson Waldner (TEAMS)
Marla Walton

NESD ADMINISTRATION:

Director of Education: Stacy Lair
Supt. of Business Admin.: Wanda McLeod

CALL TO ORDER at 1:42pm.

LAND ACKNOWLEDGMENT

M. Walton provided the land acknowledgement.

“I acknowledge that today we meet on the homeland of the Métis and on Treaty 6 territory.

This land, I call home, is an indigenous space and I as a newcomer recognize that I, my family, community, and school division benefit from this land, from the plant world and animal world that nurtured First Nations people for thousands of years before me.

I strive to recognize my responsibility in reconciliation as a leader in my division, community, and family roles. I also acknowledge that all of the benefits from this land have come at a cost to First Nation and Metis people.”

DECLARATION OF CONFLICT OF INTEREST

There was no conflict of interest declared.

ADOPTION OF AGENDA

2023-09-69 M. Walton moved that the agenda be adopted as presented. CARRIED

MINUTES

2023-09-70 L. Kidney moved that the minutes of June 20, 2023, be adopted as presented. CARRIED

DELEGATIONS and SPECIAL PRESENTATIONS:

- None

CONSENSUS ITEMS

2023-09-71 D. Kelsey moved that the Board approve the following consent items as presented and that the Board receive the following items as information: CARRIED

- Correspondence.

NEW BUSINESS

2023-09-72 D. Kelsey moved that the Board approve the use of up to \$255,000 from unrestricted accumulated surplus for the bleachers in the small gym/performing arts room of the Carrot River Valley School if the funds provided by the province for the school build are insufficient. *CARRIED*

MONITORING AND REPORTING ITEMS

2023-09-73 L. Kidney moved that the Board accept the financial report for the nine months ending May 31, 2023. *CARRIED*

2023-09-74 K. Bank moved that the Board accept the North East School Division Transportation Report: September 2022 to June 2023. *CARRIED*

Reanne Usselman, Coordinator of Learning, provided a presentation about Student Achievement with 2022-2023 Diagnostic Leveled Reading Data.

2023-09-75 M. Walton moved that the Board approve, as a monitoring report, the strategic objective Student Achievement and Transition in the September 2023 Balanced Scorecard. *CARRIED*

2023-09-76 D. Kelsey moved that the Board of Education has received the small school update report and found it acceptable. *CARRIED*

STRATEGIC DIRECTION ITEMS

2023-09-77 L. Kidney moved that the Board of Education of the North East School Division adopt the 2023-2026 Strategic Plan as presented. *CARRIED*

ADJOURNMENT

2023-09-78 D. Kelsey moved that the Board Meeting adjourn at 3:30pm. *CARRIED*

NESD Board Chair/Vice-Chair

Superintendent of Business Administration



NESD Board of Education

Meeting Date: October 24, 2023

Topic: Application to the Ministry of Education – Relocatable Classrooms

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The deadline for the “2023-24 Relocatable Classroom Program Application” is November 3, 2023.

CURRENT STATUS

There are no schools in the school division that would qualify for a Ministry of Education funded relocatable. In the past, schools with a utilization rate of 115% or greater have received an approval for a relocatable (funded by the Ministry of Education).

The following are the schools with the highest utilization rates:

- Central Park Elementary School at 91%
- Reynolds Central School at 92%

As a result, Administration is recommending that NESD does not submit a 2023-24 Relocatable Classroom Program Application.

RECOMMENDATION

Proposed Motion:

That the Board approve there will be no submission made to the Ministry of Education for the *2023-24 Relocatable Classroom Program Application*.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration Jeff Zenner, Manager of Facilities	October 16, 2023	



NESD Board of Education

Meeting Date: October 24, 2023

Topic: REVISED Board Policy – BP 101 Foundations and Direction

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

Board Policy 101 Strategic Direction outlines the NESD strategic plan. The policy, directed by the strategic plan, was last updated utilizing the 2017-2021 Strategic Plan.

CURRENT STATUS

During the September 19th meeting of the Board, the following motion was passed.

“The Board of Education of the North East School Division adopt the 2023-2026 Strategic Plan as presented.”

RECOMMENDATION

Proposed Board Motions:

That the Board approve the revised board policy: BP 101 – Foundations and Direction.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education	October 20, 2023	Board Policy 101 – Foundations and Direction



NESD Board of Education

Meeting Date: October 24, 2023

Topic: September 30, 2023, Enrolment for the North East School Division

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The September 30 actual enrolments of the schools for the school division are used to calculate the final operating grant.

CURRENT STATUS

Please find attached the enrolment information to September 30, 2023. On September 30, 2023, enrolment totaled 4,946 students. This compares to the projected enrolment of 4,910 and the September 30, 2022 actuals of 4,901. The funding of the school division for 2023-2024 will be based on the September 30, 2023 actual enrolment number.

RECOMMENDATION

Proposed Board Motion:

That the Board of Education has received the report on enrolments of the schools for the North East School Division as of September 30, 2023, and found it acceptable.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education Wanda McLeod, Superintendent of Business Administration	October 6, 2023	<ul style="list-style-type: none"> September 30, 2023, Enrolment Count

September 30, 2023

NESD Enrollment Count

	Arbor-field	Bjork-dale	Brunswick	CRE	CRHS	C PARK	HBCS	LP MILLER	M BURKE	MUCC	Miner Creek Col	Naicam	PPC	Reynolds	SC Colony	Star City	TES	TMSS	Wagner	W FOX	WM Mason	Total by Grade	Home-school			
Kindergarten	13	3	31	16		79	23		24		1	15	12	36		4	54			6	11	328	17			
Grade 1	5	2	32	24		77	23		19			18	15	28	2	3	63			6	15	332	20			
Grade 2	9	4	34	20		73	22		23			11	13	43	1	4	55			4	6	322	24			
Grade 3	11	3	30	17		52	27		22		1	18	15	32	2	8	62			11	15	326	28			
Grade 4	7	8	31	22			22		21		3	10	23	49	1	1	48		77	8	11	342	26			
Grade 5	6	5	34		18		22		16			20	19	38		4	57		62	12	12	325	27			
Grade 6	7	6	25		23		35		24		1	13	19	35		5		47	75	10	10	335	19			
Grade 7		5			20		20	76		119	2	19	16		3	7		64		8	18	377	28			
Grade 8		8			24		28	69		96	2	17	25		1	3		64		16	14	367	19			
Grade 9		6			33		26	66		97		15	20		2	5		73		8	13	364	25			
Grade 10		4			22		34	80		106		20	12			4		113			10	405	13			
Grade 11		4			35		24	66		97		17	19			3		76			11	352	10			
Grade 12		3			20		24	87		95		15	18			5		76			10	353	7			
K-12 totals	58	61	217	99	195	281	330	444	149	610	10	208	226	261	12	56	339	513	214	89	156	4528	263	4791	Base	
EE				1																					1	E.E.
Pre K			18			69	15		17					17			18								154	Pre K
PK-12 total	58	61	235	100	195	350	345	444	166	610	10	208	226	278	12	56	357	513	214	89	156	4683	263	4946	TOTAL	

SEPT 30 2022	65	62	215	98	170	345	342	471	154	585	9	221	230	304	11	62	345	501	229	82	155			240	4896
. +/-	-7	-1	20	2	25	5	3	-27	12	25	1	-13	-4	-26	1	-6	12	12	-15	7	1			23	50



NESD Board of Education

Meeting Date: October 24, 2023

Topic: Balanced Score Card September 2023 Report

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

September 2023 represented the inaugural Balanced Score Card report aligned with the NESD 2023-2026 strategic plan. The plan will be overseen and directed through the utilization of Balanced Score Card data aligned with the NESD vision, mission, and strategic objectives.

The Balanced Scorecard is a strategic management tool, providing a view of the school division's performance. The information provided is intended to help the Board and Division leaders assess and monitor progress towards the NESD Mission and Goals as well as staying aligned with our mission and strategic objectives.

CURRENT STATUS

Additional details associated with 2022-23 graduation rates and credit completion are shared.

RECOMMENDATION

The board accept the October 2023 Balance Score Card report with additional graduation rate details as presented.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education	October 19, 2023	Balanced Score Card Report

Balanced Score Card – October 2023



Strategic Objective

Successful Transitions – On-Time Graduation

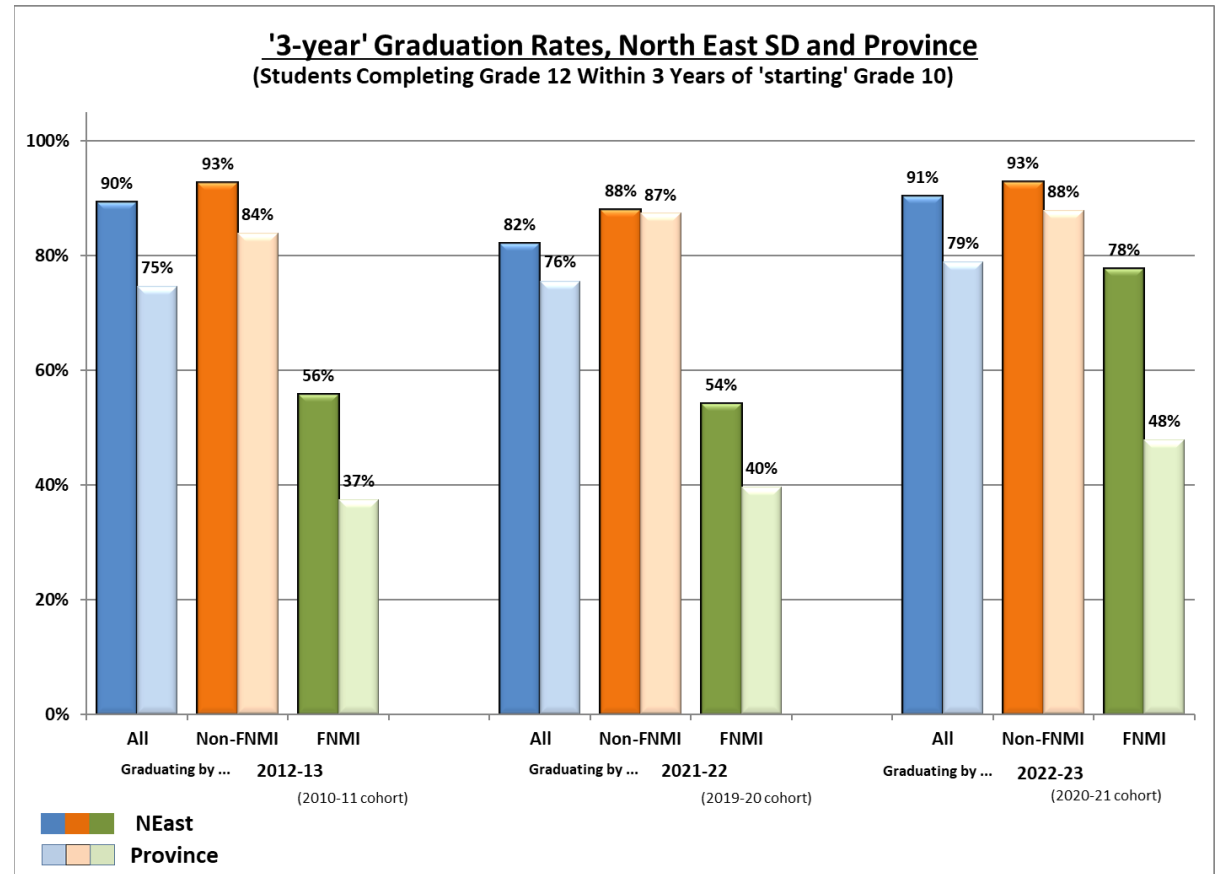
2022-23 On-Time Graduation Rates - Source: Ministry of Education, 2023

The following graph displays the percentage of students (all students, non-FNMI and FNMI) in the school division who graduated within three years of entering Grade 10, along with provincial results in each of these categories.

Analysis of Results

For 24 years, NESD consistently achieved 3-year graduation rates above 80%, with four instances surpassing 89%. Notably, the 2022-23 academic year marked a significant milestone, as NESD's 3-year graduation rate exceeded 90% for the first time. This remarkable increase is both a cause for celebration and a call to action to help those students who have been lost within NESD.

It's important to note that the graduating class of 2022-23 had a significantly smaller grade 10 cohort, comprising just 286 students, the lowest in 24 years. This calculation only considers grade 10 students who received two marks (pass or fail) during their Grade 10 year. In contrast, when compared to the credit attainment measure, which encompasses all students enrolled as of September 30, there's a notable difference of 57 NESD students missing from the 2022-23 graduation cohort in this report.



The reduced cohort size may be attributed to the extraordinary circumstances of the 2020-21 academic year, characterized by pandemic-related uncertainty. This may have led to a bias in the cohort, with students facing greater challenges or showing less persistence being potentially excluded from the count.

Grade rates improved in all areas from 2021-22 to 2022-23 and are proportionate to or greater than provincial growth in each category as well. There was a 9% increase for all students, a 5% increase in non-FNMI students, and a remarkable 24% increase in the graduation rates among FNMI students over the previous year. FNMI graduation rates for 2022-23 were also 30% greater than the provincial average.

Three-year graduation rates are calculated as the percentage of students who complete Grade 12 within three years of 'starting' Grade 10. Results for populations of fewer than 10 students have not been reported to avoid identifying individuals or very small groups of students (nr). FNMI students are those who choose to self-identify as First Nations, Métis, or Inuit/Inuk. Non-FNMI students are those who do not identify as First Nations, Métis or Inuit/Inuk; however, this category may include FNMI students who choose not to self-identify.

Balanced Score Card – October 2023



Strategic Objectives

Successful Transitions – Graduation Rates Within 5 Years

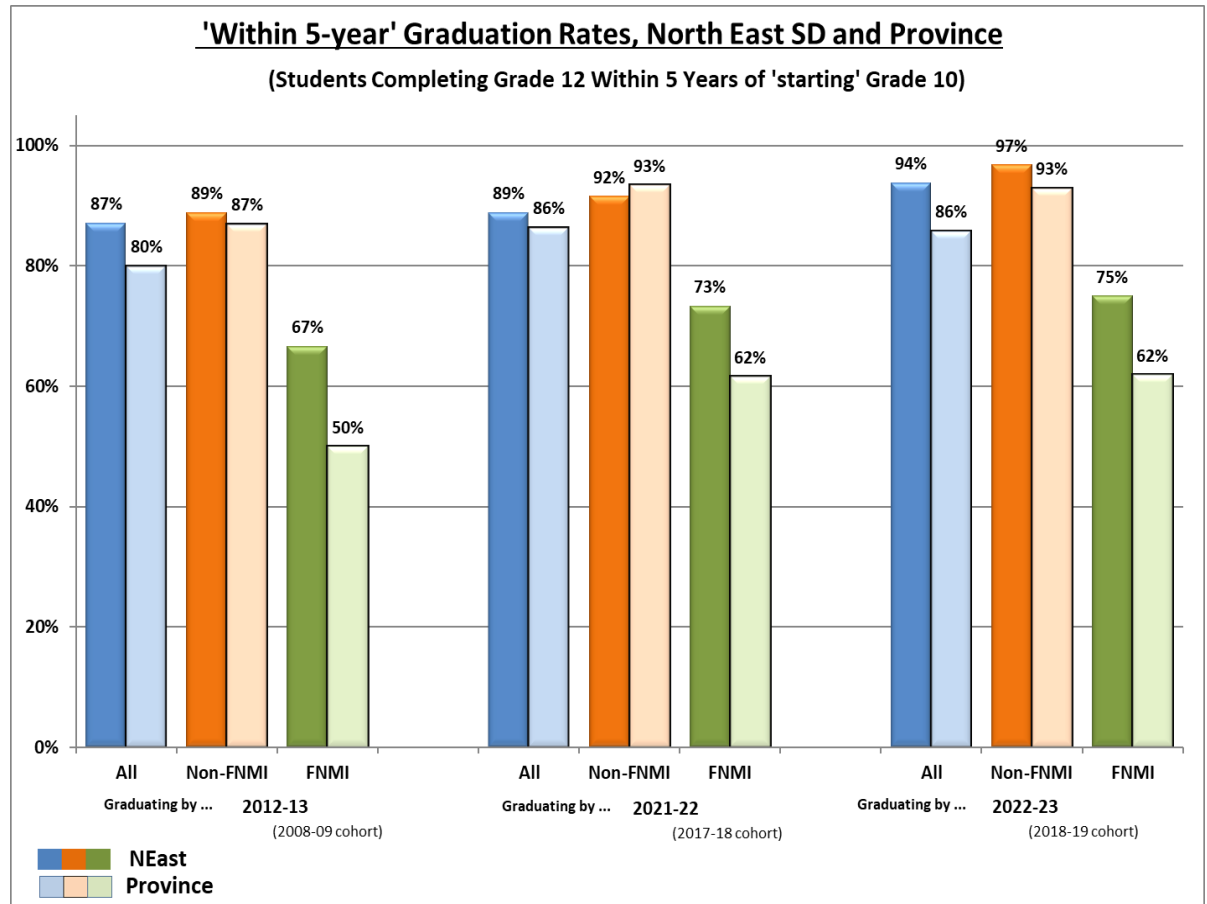
2022-23 Graduation Rates Within 5-Year - Source: Ministry of Education, 2023

Some students need more time to complete all the courses necessary to graduate, so they continue in school longer than the typical three years after beginning Grade 10. Graduation rates within five years are one measure of the responsiveness of a school system.

The following graph displays the percentage of students (all students, non-FNMI and FNMI) in the school division who graduated within five years of entering Grade 10, which includes those who graduated within three and four years, along with provincial results in each of these categories.

Analysis of Results

In the NESD, the five-year graduation rates have exhibited positive progress between 2021-22 and 2022-23. Notably, there has been a 5% increase in graduation rates for all students, an identical 5% increase among non-FNMI students, and a 2% increase among FNMI students. This growth is a cause for celebration, not only in comparison to the prior year but also when measured against provincial standards.



Graduation rates within five years are calculated as the percentage of students who complete Grade 12 within five years of 'starting' Grade 10 (and include those who graduate within three or four years). Results for populations of fewer than 10 students have not been reported to avoid identifying individuals or very small groups of students (nr). FNMI students are those who choose to self-identify as First Nations, Métis, or Inuit/Inuk. Non-FNMI students are those who do not identify as First Nations, Métis or Inuit/Inuk; however, this category may include FNMI students who choose not to self-identify.

Balanced Score Card – October 2023

Strategic Objectives

Successful Transitions – Credit Attainment



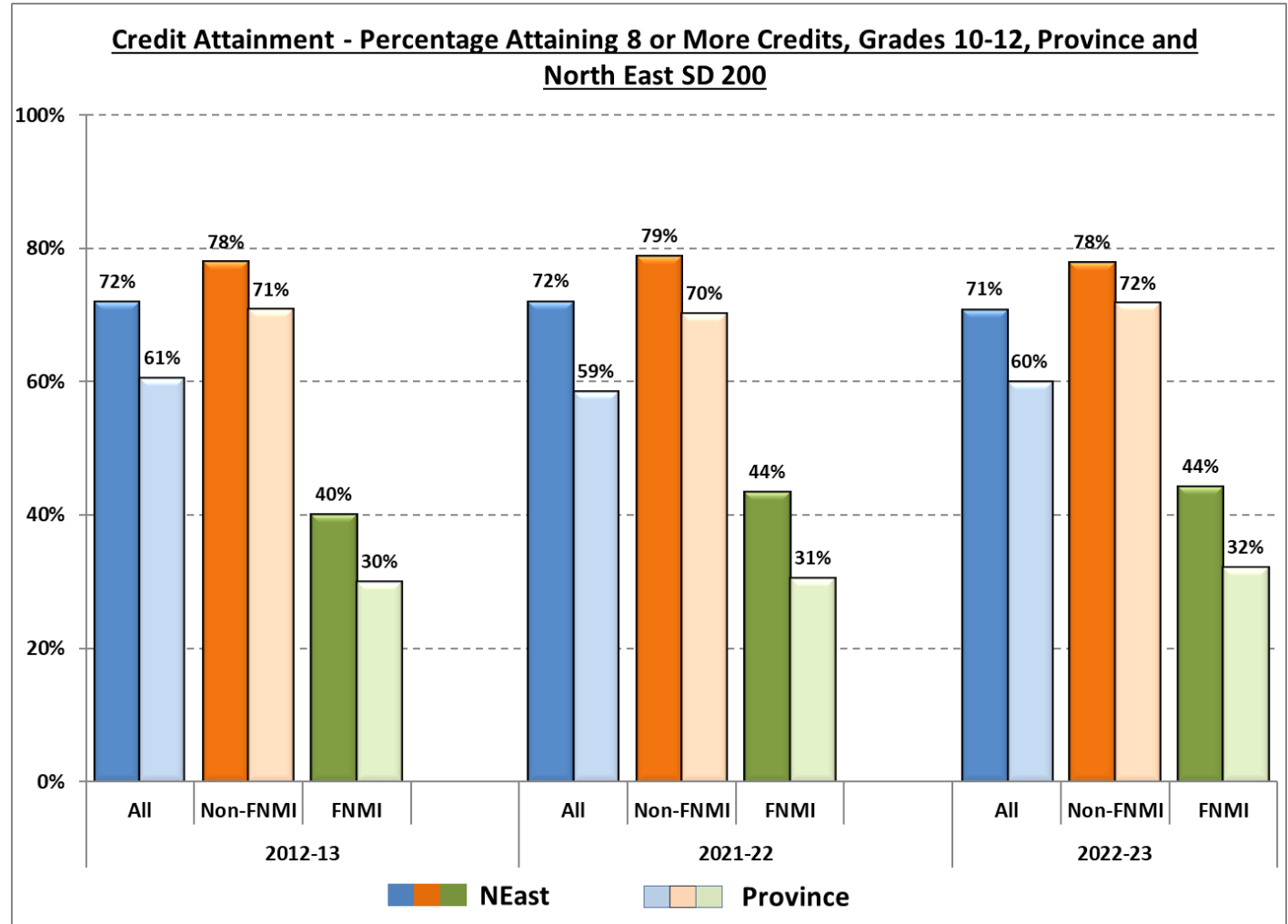
2022-23 Credit attainment - Source: Ministry of Education, 2023

Credit attainment provides a strong predictive indicator of graduation rates. Students receiving eight or more credits per year are more likely to graduate within three years of beginning Grade 10 than those who do not achieve eight or more credits per year.

The following graph displays the credit attainment of secondary students attaining eight or more credits per year for all students, and by non-FNMI and FNMI student subpopulations in the division, along with provincial results for each category.

Analysis of Results

While credit attainment data does not significantly shift year-to-year, credit attainment in the NESD did not show growth from 2021-22 to 2022-23. All student credit attainment fell slightly from 72% to 71%, non-FNMI credit attainment fell from 79% to 78%, and FNMI credit attainment remained static at 44%.



Credit attainment measures are calculated as the percentage of students enrolled at the secondary level on September 30 attaining eight or more credits yearly. Results for populations of fewer than 10 students have not been reported to avoid identifying individuals or very small groups of students (nr). FNMI students are those who choose to self-identify as First Nations, Métis, or Inuit/Inuk. Non-FNMI students are those who do not identify as First Nations, Métis or Inuit/Inuk; however, this category may include FNMI students who choose not to self-identify.



NESD Board of Education

Meeting Date: October 24, 2023

Topic: Director of Education Goals 2023-2024

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input checked="" type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Public <input type="checkbox"/> Confidential

BACKGROUND

Each year, at the October board meeting the Director of Education shares her professional goals with the Board of Education.

In May of each year, the Board conducts a performance review of the Director.

CURRENT STATUS

The Director of Education has developed the goals for the 2023-2024 school year:

Goal #1

To collaborate with the Board of Education, School Community Councils, and NESD staff in the implementation, assessment, and refinement of the Board's 2023-2026 strategic plan, with ongoing monitoring using the strategic scorecard.

Goal #2

Enhancing the continuous growth and proficiency of board trustees in their governance responsibilities related to strategy, risk management, financial resources, and human resources, as assessed through the accessibility of educational opportunities.

Goal #3

Sustain and refine the division wide implementation of the job embedded teacher professional growth practice (Innovation Sprints) through school leadership supports as measured through teacher process completion and sprint goal quality indicators.

Goal #4

To enhance School Community Council engagement, collaboration and awareness of roles and responsibilities through SCC learning modules and communications plan, monitored through SCC feedback surveys.

RECOMMENDATION

Proposed Board Motion:

That the Board of Education has reviewed the 2023-2024 goals of the Director of Education and found them acceptable.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education	October 17, 2023	