



STUDENT INFORMATION

Name and Address of Last School Attended							
Anticipated Start Date at This School							
Legal Surname		Legal Given Name			Legal Middle Name		
Preferred Surname		Preferred Given Name			Preferred Middle Name		
Birthdate (M/D/Y)		Gender	Grade		Student Primary Phone Number		
Student Cell Phone Number(optional)							
Home Street Address or Land Location		PO Box # or RR #		City, Province, Postal Code			
Aboriginal Ancestry				Band Affiliation		Reserve of Residence	
<input type="checkbox"/> Inuit/Inuk <input type="checkbox"/> Metis <input type="checkbox"/> Status Indian <input type="checkbox"/> Non-Status Indian							
Country of Birth	Citizenship Country 1	Citizenship Country 2	Entry to Canada Date	Citizenship Effective Date	Home Language 1	Home Language 2	
Resident Type		<input type="checkbox"/> Sask Resident <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Refugee <input type="checkbox"/> Student/Visitor Visa					
Medical, Family, Legal, Learning Alerts <i>list any alerts that the school needs to be aware of</i> (use back of form if more space is required)							

Is there a custody order in place for this child?	<input type="checkbox"/> No <input type="checkbox"/> Yes (please provide a copy to the school)
	Custody Order Date: _____

PARENT/GUARDIAN INFORMATION

Relationship		Lives with Student	<input type="checkbox"/> Yes <input type="checkbox"/> No
Last Name		Legal Guardianship	<input type="checkbox"/> N/A (No custody order) <input type="checkbox"/> Yes (provide to school)
First Name		Email	
Primary Phone		Receive Emails	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cell Phone		Work Phone	
Home Street Address or Land Location		PO Box # or RR #	City, Province, Postal Code

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First Name		Email	
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Home Street Address or Land Location		PO Box # or RR #	City, Province, Postal Code

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First Name		Email	
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Cell Phone		Work Phone	
Home Street Address or Land Location		PO Box # or RR #	City, Province, Postal Code

BILLET INFORMATION (Required for rural students)

Billet Name			
Primary Phone number		Cell or Alternate Phone Number	

**EMERGENCY CONTACT INFORMATION in the event a Parent/Guardian/Billet is not available**

Name	Relationship	Primary Phone	Cell Phone	Work Phone

**SIBLINGS**

Name	Relationship	Birthdate

**BUS TRANSPORTATION**

Transportation is provided for students residing within the attendance area of a school and who live more than one (1) kilometer from that school. Based on this information, will this student come to school by bus?

No (go to SIGNATURE)    Yes (select Existing or New)

EXISTING Bus Student - Bus Driver: \_\_\_\_\_    NEW Bus student

**School Bus Safety**

The **DRIVER** is responsible for:

Being a professional driver. Ensuring the bus is mechanically ready for the journey. Safely operating the bus by following legislation, regulations, and NESD policy. Allowing enough time to arrive at the destination safely. Familiarizing passengers with emergency equipment and procedures. Establishing additional rules that will enhance bus safety

The **PASSENGER** is responsible for:

Before and while boarding – Arriving at the bus stop 5 minutes early. Wearing weather appropriate clothing. Always standing away from the road and once the bus stops, using the handrail to board. Respecting others – no pushing, fighting or horseplay. Entering the bus and quickly sitting properly in your seat

During the bus ride – Knowing what to do in an emergency. Never placing hands, head, or other body parts out the window. Obeying the safety rules. When bringing large items on the bus, leaving them where the driver indicates. Always remaining seated while the bus is moving. Not cluttering the aisles with bags, feet, etc. Doing your part to not distract the driver.

Leaving the bus – Letting the bus stop completely before standing up. Informing the driver if you drop something inside, under or close to the bus. Verifying with the driver that it is safe to cross the street. Exiting the bus using the handrail and moving at least 2 meters away from the bus.

I have read, understood, and agree to the above School Bus Safety within the North East School Division

**SIGNATURE**

Declaration: I, the undersigned, hereby represent that I have the legal authority to register the child. I declare the information that I have provided on this form is complete and accurate. I will notify the school of any change to the information on this form.

NEW STUDENTS: A child is not officially registered until legal identification is verified by the school (ie: Birth certificate, passport, health card).

\_\_\_\_\_  
*Parent/Guardian Signature*

\_\_\_\_\_  
*Date*

Or

I am an 18-year-old student. I have checked all the above data and made any necessary corrections.

\_\_\_\_\_  
*18-Year-Old Student Signature*

\_\_\_\_\_  
*Date*

The personal information requested on this form as part of the school registration process is collected under the authority of Saskatchewan’s Local Authority Freedom of Information and Protection of Privacy Act (LAFOIP) for the establishment of a student record, determination of residency, to provide students with an education program that meets their needs, to provide a safe and secure school environment, for program placement, determination of eligibility and/or suitability for provincial or federal funding, to manage problems or emergencies, for reporting and providing statistics to the Minister of Education, and for other purposes that relate directly to and are necessary for the school's operating programs and activities. This information will be managed in accordance with the privacy protection provisions of the LAFOIP Act.

**Privacy Consent**

It is important to the North East School Division to know your preferences for sharing private information while you or your child participate(s) in any of our programs and events. We would like to share the many positive things taking place in your child’s school with our community. It is a practice within the North East School Division to promote and celebrate the successes and achievements of our students and school communities. Under LAFOIP Legislation, personal information about a student cannot be released without the prior written consent of the parent or guardian.

**North East School Division Media Coverage**

I hereby agree and give permission to the North East School Division to record, film, photograph, audiotape or videotape my child’s image, name, work, and/or performance, and to display, publish, and distribute for promotional and educational purposes on the websites, affiliated social media sites, newsletters, resource, and promotional materials, and/or broadcast on television or radio for North East School Division purposes.

- Yes, I have read the above conditions and give permission for North East School Division’s media coverage.
- No, I have read the above conditions and do not give permission for North East School Division’s media coverage.
- Yes, **I am over the age of 18** and I have read the above conditions and give permission for North East School Division’s media coverage.
- No, **I am over the age of 18** and I have read the above conditions and do not give permission for North East School Division’s media coverage.

**Examples:**

School’s newsletter, classroom/hallway bulletin boards, in-school digital displays, sports teams, classroom/school webpages

**Sharing With External Organizations and Media**

I acknowledge that **external organizations and media** occasionally attend North East School Division’s programs and events to interview, photograph, and/or video individuals or groups. I give permission for my/my child’s image, name, work, and/or performance to be **published or broadcast by external organizations and media** during the Division’s events/programs.

- Yes, I give permission for my/my child’s name and/or image to be used by external organizations and media as listed in the conditions above.
- No, I do not give permission for my/my child’s name and/or image to be used by external organizations and media as listed in the conditions above.

**Examples:**

Local news media that may attend school events and photograph and/or interview students.

**Unauthorized Media Sharing**

I understand that media and information may appear in electronic form on the Internet in a manner that is outside the North East School Division’s control including, but not limited to, personal accounts for Instagram, Facebook, Snapchat and other similar Internet media sites.

**Signatures**

Parent - please sign your full name as authorization of this form for your child.

Student 18+ - please sign your full name as authorization of this form. \*No parent/guardian signature required.

Student’s Name: \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Authorization Signature

\_\_\_\_\_  
Date

**Completed forms must be held for the review of the Superintendent of School Services. The personal information on this form is collected under the authority of LAFOIP and the Education Act and will only be used for the purpose of tracking media consent**

## Technology Use Agreement

### NEW to NESD: Grade PreK – 8 Students

To guide your use child's use of school division technology and resources you are asked to:

1. Read the Technology Acceptable Use Agreement (below).
2. Parents/Guardians will be notified shortly by email to review the *Technology Acceptable Use Agreement*. Once emailed, indicate your agreeance by hitting the reply and send button as your acceptance.

#### Technology Acceptable Use Agreement

##### Purpose

North East School Division is committed to the promotion of lifelong learning. As part of that commitment, North East School Division will provide access to staff and students to the diverse and unique access to the Internet and many different software and hardware options.

##### Disclaimer

The Internet offers access to ideas, information and commentary from around the world that can be personally, professionally and culturally enriching. However, not all sources on the Internet are accurate, complete or up-to-date. North East School Division does not have control over and does not accept responsibility for material in sources on the Internet. Students will remain supervised while using the Internet.

##### General Principles

Access to computer systems and networks owned or operated by North East School Division, impose certain responsibilities and obligations and is granted subject to North East School Division policies, and provincial and federal laws. Appropriate use always is ethical, reflects academic honesty, and shows restraint in the consumption of shared resources. It demonstrates respect for intellectual property, ownership of data, system security mechanisms, individual privacy and freedom from intimidation, harassment, and unwarranted annoyance. The intent of the North East School Division information systems and the North East School Divisions network is to enhance education and research work and to facilitate administrative processes. All users are to abide by guidelines as set out by North East School Division.

##### Enforcement

In accordance with [AP 525 Employee and Student Use of Technology](#), North East School Division considers violation of the foregoing principles to be serious, and reserves the right to copy and examine any files or information resident on North East School Divisions systems allegedly related to this or any other North East School Division policy. Offenders will face consequences as set out by the principal of the school up to and including total loss of computer privileges and suspension. Offenders may be prosecuted under applicable provincial and federal law.



##### In Summary

The computers and networks including BYOD at North East School Division are to be used for Educational purposes. Students may use computers under the permission, direction, and supervision of a staff member. Computer and/or Internet privileges may be temporarily or permanently withdrawn for any violation of North East School Division's policies and the rules determined by the school. For more information, visit the North East School Division website [www.nesd.ca](http://www.nesd.ca) or contact your local school.

I have read and understand the above *Technology Acceptable Use Agreement* and have gone over it with my child. Further, I agree with the guidelines listed and understand the consequences of violating the guidelines.

This consent shall remain in effect as long as the student is registered with North East School Division and is in grade PK-8. If situations arise that cause you, or your child, to be concerned about safety, with respect to the potential use(s) of his or her personal information as outlined above, please contact the school principal immediately to make changes to your permissions.

## Returning to NESD: Grade 9 – 12 Students

Students will receive the *Technology Acceptable Use Agreement* to their USERNAME@learner.nesd.ca email account. To guide their use of school division technology and resources, they are asked to read the agreement and if in agreeance to the terms, **replying to the email**. By replying, they agree to having read, understood, and review the agreement with a Parent/Guardian.

## Returning to NESD: Grade PreK – 8 Students

Parents of students in PK-8 who are already registered in the NESD – you and your child have already accepted the technology use agreement (shortly after initial registration) and are not required to do so again until your child is in grade 9.