



## Personal Devices

- Bjorkdale School allows students to responsibly use personal devices during the school day.
- Our belief is that personal devices have become important tools in our lives, and that these devices can aid in the learning experience.
- Our goal is to teach students how to use these devices respectfully and responsibly.
- If a student fails to use a personal device responsibly:
  - 1<sup>st</sup> offence: Staff will have conversation with student about responsible use of device.
  - 2<sup>nd</sup> offence: Staff member may confiscate device until the end of class. Teacher will contact home and enter the incident into CLEVR
  - 3<sup>rd</sup> offence: Device will be taken to the office, until a parent can come and pick it up.
    - Use of the device to harass, intimidate, and/or threaten another student will be considered a level three offence and requires an automatic office referral.

### Inappropriate use of a personal device:

- Texting or accessing social media without permission from the teacher.
- Recording videos, taking pictures, voice recordings without permission.
- Using the device to harass or bully others.
- Using the device to cheat during a summative assessment.
- Distracting others with the device during class time.