



FUNDRAISING ACTIVITIES IN SCHOOLS

The school division strives to have school program costs covered through the budget allocation process. However, schools may engage in activities that benefit students but fall outside the normal realm of program funding. In these instances the school division recognizes that schools may engage in fundraising activities.

PROCEDURES

1. The principal, in consultation with staff and student leaders (if appropriate), shall develop procedures to guide fundraising activities.
2. Final approval for fundraising activities rests with the principal.
3. Proposed fundraising activities will be reviewed by the school community council.
4. When a community has more than one school, those schools are to cooperate in developing a scope and sequence of fundraising activities.
5. The school shall be sensitive to the community, its businesses and its residents, before undertaking fundraising activity.
6. Fundraising projects shall not detract from instructional time.
7. Monies generated by a school's fundraising projects are subject to the recording, accounting and auditing process and procedures of the school division.