

1. IN-CAMERA SESSION

2. CALL TO ORDER

3. ADOPTION OF AGENDA

Proposed Motion: That the agenda be adopted (as presented) or (as amended).

4. ADOPTION OF MINUTES

a) Minutes of Regular Meeting –  [2017 02 14 Regular Board Minutes.FINAL.pdf](#)

Proposed Motion: That the minutes of the Regular Meeting of February 14, 2017 be adopted (as presented) or (as amended).

5. DELEGATIONS & SPECIAL PRESENTATIONS

Special Presentation: Mark Jensen, Coordinator of Continuous Improvement - Quarterly Wall Walk






6. CONSENSUS AGENDA ITEMS

Proposed Motion: That the following consent items be received and recommendations be approved as presented to the Board:

- ❖ Information Items
- ❖ Correspondence

7. DISCUSSION/DECISION - BOARD DIRECTION

A. New Business

1. Tisdale Transportation Building Addition and Renovations -  [Tisdale Transportation and Technology Office-FINAL.pdf](#)
2. Attendance Area Boundary Changes -  [Attendance Area Boundary Changes-FINAL.pdf](#)
3. One Year Extension of the contracts with the Driver Educators -  [Driver Education 2017-18-0-CS.pdf](#)
4. Internally restricted accumulated surplus - Computer Hardware Replacement -  [Computer Hardware Replacement-0-CS.pdf](#)
5. Replacement Vehicle for Student Services -  [Replacement Vehicle-0-CS.pdf](#)

B. Monitoring and Reporting Items

1. March Wall Walk 2017 -

C. Board of Education Strategic Direction Items

1. 2017 - 2018 NESD School Calendars -  [2017-2018 NESD calendar-FINAL.pdf](#)

***8. INFORMATION ITEMS**

A. Director's Personnel Report -  [2017 Feb 1 - Feb 28-Director's Personnel Report.pdf](#)


B. Out of Province Travel -  [Out of Province-2017 03 21.pdf](#)

C. Student Suspensions - CONFIDENTIAL

***9. CORRESPONDENCE**

a.  [2017 02 16-Ltr. fr. Min of Ed. to parents and HB SCC.pdf](#)

b.  [2017 02 17-Ltr fr. Min of Ed to NESD parents, student community-Governance review.pdf](#)

c.  [2017 02 21-Ltr fr. Min of Ed to Mervin Edwards.pdf](#)

10. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

a.  [Education Funding.xlsx](#)

b.  [Letter to MLAs January 2017.pdf](#)

c.  [MLA Fact Sheet PSSD.PDF](#)

d.  [BCC Meeting Notes Feb 2 2017.docx](#)

e.  [Public Section Executive meeting minutes February 2 2017.pdf](#)

f.  [Public Section Executive Meeting April 6 2017 DoubleTree Regina .pdf](#)

11. IDENTIFICATION OF EMERGENT ITEMS FOR NEXT MEETING

12. ADJOURNMENT

13. TEN MINUTE RECESS AND MEDIA INTERVIEWS (if necessary)

14. CLOSED SESSION ROUNDTABLE AND MEETING REVIEW

**NORTH EAST SCHOOL DIVISION
BOARD MEETING MINUTES
February 14, 2017**

MINUTES OF A MEETING: of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, February 14, 2017 at 1:00 at the Division Office, Melfort, Saskatchewan.

PRESENT:

Michael Botterill	Luke Perkins - Chair	Director of Education: Don Rempel
Linda Erickson	Marla Walton (via Conference)	Supt. of Business Admin.: Wanda McLeod
Bob Gagné		
Todd Goudy		
Richard Hildebrand		

ABSENT:

- ❖ Randy Ariss
- ❖ Lori Kidney
- ❖ Ted Kwiatkowski

CALL TO ORDER – 1:15pm.

ADOPTION OF AGENDA

2017-02-15 B. Gagné moved that the agenda be adopted as presented.

CARRIED

MINUTES

2017-02-16 R. Hildebrand moved that the minutes of the Regular Board Meeting held on January 24, 2017 be adopted as presented.

CARRIED

DELEGATION

Pam Van Reeuyk provided a presentation regarding the requested Gronlid/Tisdale boundary review.

CONSENSUS ITEMS

2017-02-17 T. Goudy moved that the following consent items be received and recommendations be approved as presented:

- ❖ Information items
- ❖ Correspondence.

CARRIED

NEW BUSINESS

2017-02-18 R. Hildebrand moved that the Board ratify the contract settlement between the Board of Education of the North East School Division No. 200 of Saskatchewan and the Local Implementation Negotiation Committee (NETA) for the time period of July 1, 2016 to June 30, 2017.

CARRIED

2017-02-19 M. Botterill moved that the Board approves the submission of the following projects, in order of priority, to the Ministry of Education Infrastructure Branch by the North East School Division in the 2018-19 Application for Major Capital Project Funding:

1. Carrot River School (new expansion onto the high school gym to consolidate two or three schools)
2. Melfort and Unit Comprehensive Collegiate (modernization/renovation)
3. New elementary school in Melfort (consolidation of two pre-kindergarten to grade six schools).

CARRIED

**NORTH EAST SCHOOL DIVISION
BOARD MEETING MINUTES
February 14, 2017**

2017-02-20 T. Goudy moved that the Board approve the use of up to \$40,000 of the unrestricted accumulated surplus in 2016-17 to purchase a replacement vehicle.

CARRIED

STRATEGIC DIRECTION ITEMS

2017-02-21 L. Erickson moved that the Board of Education of the North East School Division No. 200 convene a meeting of the electors of the Bjorkdale School District, to advise them with respect to the actions being considered by the Board of Education regarding the future operation of Bjorkdale School; and furthermore, the meeting will be held at Bjorkdale School at 7:00 p.m. on Wednesday March 8, 2017.

CARRIED

2017-02-22 M. Botterill moved the Board adopt an updated 2016-2017 Continuous Agenda which includes the addition of the following governance orientation sessions:

- ❖ March Committee of the Whole: Governance and Strategy
- ❖ April Committee of the Whole: Governance and Resources
- ❖ May Committee of the Whole: Governance and People
- ❖ June Committee of the Whole: Governance and Risk.

CARRIED

ADJOURNMENT

2017-02-23 B. Gagné moved that the Board adjourn at 2:05 pm.

CARRIED

Board Chairperson

Superintendent of Business Administration



NESD Board of Education

Meeting Date: March 21, 2017

Topic: Requested Attendance Area Boundary Reviews

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

Lynn and Curtis Quintaine from the Carrot River/Nipawin area have requested a boundary change so that their child may attend Carrot River with busing provided by the North East School Division. The family has provided the North East School Division with the necessary information to ensure this boundary change goes ahead.

Pam and Dustin Van Reeuyk from the Gronlid/Tisdale area have requested a boundary change so that their children may attend Gronlid Central School with busing. However, once the children are in grade nine, the parents would like the children to attend the school in Tisdale.

CURRENT STATUS

If the Board chooses to make the following motion, an ad will be placed in local papers and correspondence will be provided to affected families. At the May 30, 2017 Regular Board Meeting, the Board will review written submissions in response to the proposed boundary changes and also have the opportunity to hear any delegations that have concerns about the changes.

RECOMMENDATION

Proposed motion:

That the attendance boundary for the North East School Division No. 200 will be in accordance with the attached maps and land locations;

And that the Gronlid-Tisdale boundary change will be for grades kindergarten to eight and return back to Tisdale for grades nine to twelve;

And that the proposed changes will be communicated in local area papers and correspondence will be sent to the affected families;

And that the Board will be accepting written submissions and/or delegations sharing any concerns about the proposed changes at the May 30, 2017 Regular Board Meeting.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	March 7, 2017	<ul style="list-style-type: none"> Details regarding land locations and maps

North East School Division

The following are the land locations affected by proposed change to boundaries:

Carrot River-Nipawin:

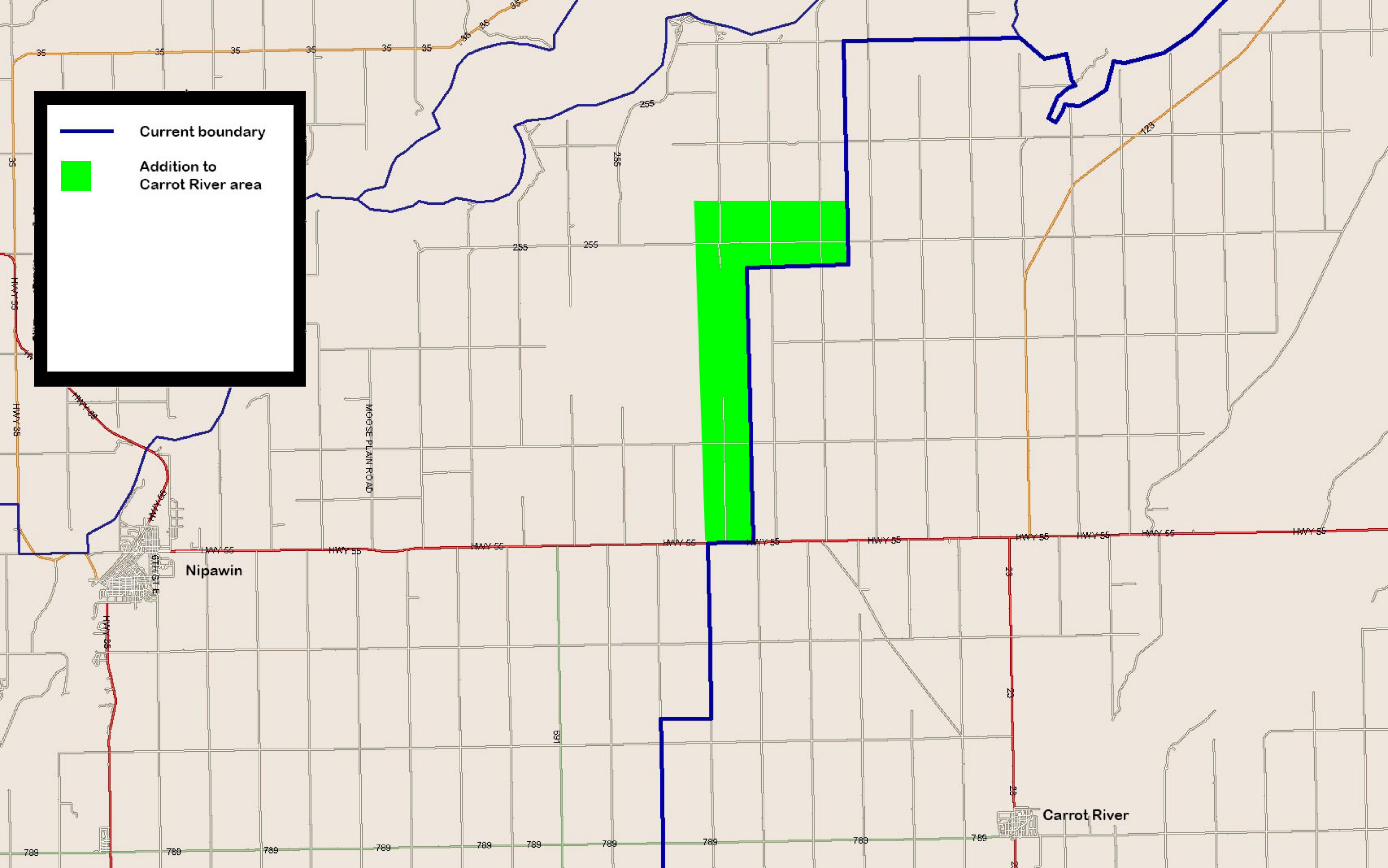
W 04-51-12-W2, E 05-51-12-W2, E 08-51-12-W2, W 09-51-12-W2, W 16-51-12-W2, E 17-51-12-W2, E 20-51-12-W2,
W 21-51-12-W2, W 28-51-12-W2, E 29-51-12-W2, E 32-51-12-W2, W 33-51-12-W2, NE 33-51-12-W2, N 34-51-12-W2,
NW 35-51-12-W2, W 02-52-12-W2, 03-52-12-W2, 04-52-12-W2, E 05-52-12-W2

Gronlid-Tisdale:

NW 06-48-15-W2, N 01-48-16-W2, N 02-48-16-W2, N 03-48-16-W2, 10-48-16-W2, 11-48-16-W2, 12-48-16-W2,
W 07-48-15-W2

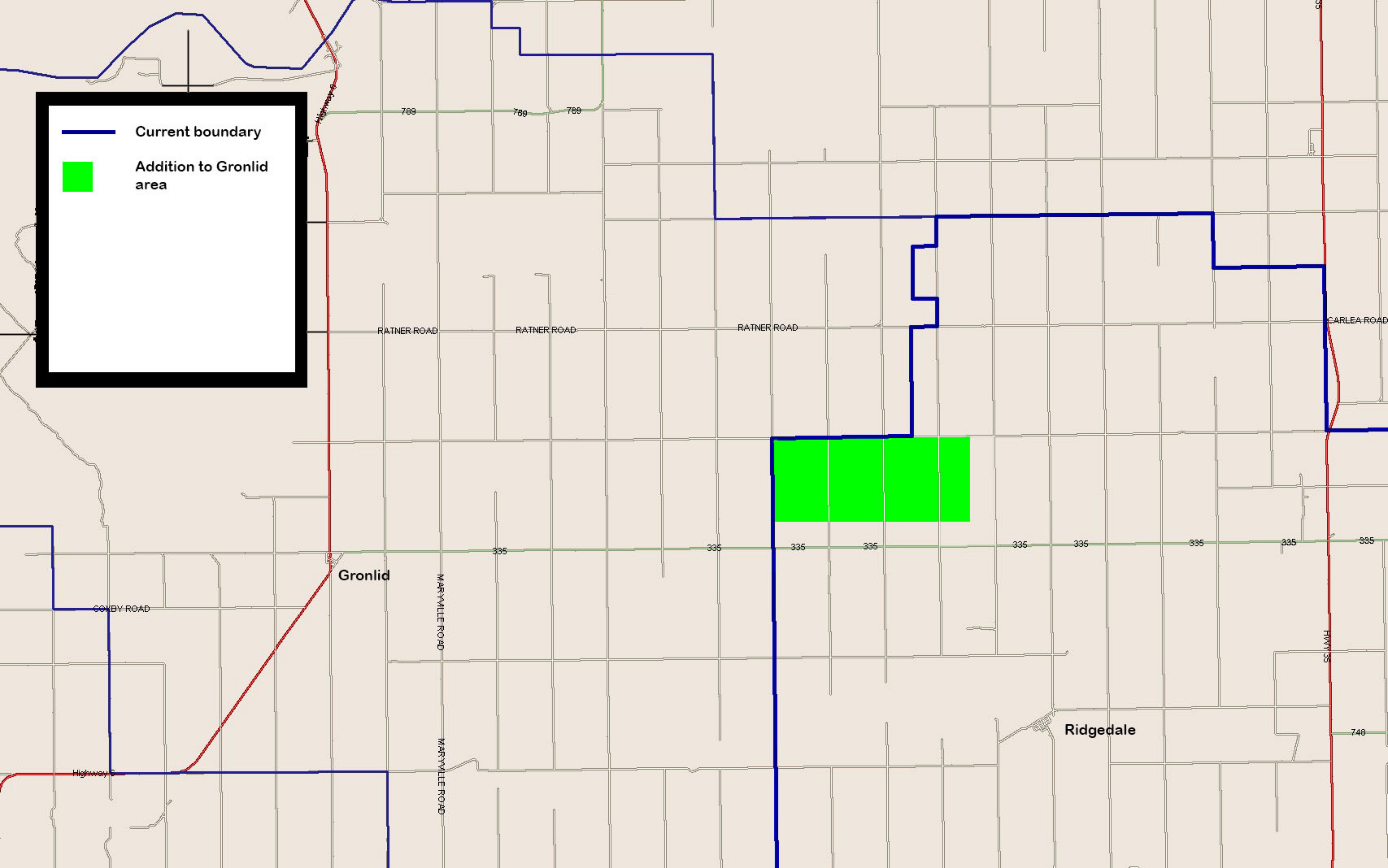
— Current boundary

■ Addition to Carrot River area



— Current boundary

■ Addition to Gronlid area





NESD Board of Education

Meeting Date: March 21, 2017

Topic: Driver Education 2017-18

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The most recent driver education request for proposal (RFP) was completed in May 2015. This RFP requested bids for a two-year time period (2015-16 and 2016-17). The contract contains the option of renewal for an additional one-year term at the discretion of the Board. Written notification is required no later than April 30, 2017.

The budget in 2016-17 for driver education is \$207,000. SGI fully funds this program for all school divisions in the province.

CURRENT STATUS

The transportation Consumer Price Index for the province of Saskatchewan has increased by 6.9% from 2016 to 2017. This includes gasoline and vehicle lease and purchase price increases. The gas prices for Saskatoon has increased by approximately 30% from January 2016 to January 2017. The existing driver education contracts have increased from 2.5 to 5% from 2015-16 to 2016-17.

Administration offered the existing driver education contractors an increase in 2017-18 that is equal to the increase in the contracts from 2015-16 to 2016-17 for each school. Based on phone conversations with the contractors, they would be willing to extend the contract into 2017-18 with these terms. A written contract will be prepared and signed by both the driver education provider and the North East School Division.

Administration would like to extend the driver education contracts for another school year. In addition, the extension would reduce the work required by Administration during an already busy/uncertain time.

RECOMMENDATION

Proposed motion:

That the Board approves the extension of the contracts of the driver educators of the North East School Division for an additional one year term, the 2017-18 fiscal year, with increases in payments equal to the increases from 2015-16 to 2016-17 as outlined in the original contracts of the driver educators.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	March 14, 2017	



NESD Board of Education

Meeting Date: March 21, 2017

Topic: Computer Hardware Replacement – Internal Restriction

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

On October 27, 2016, the Board passed the following motion: “that the Board approves the following 2014-15 internally restricted allocations from the unrestricted accumulated surplus:

- \$698,000 to Bus Fleet Renewal
- \$600,000 to Improved Learning Environment of Students
- \$480,000 to Computer Hardware Replacement
- \$262,000 to Information Technology Renewal
- \$255,000 to Telephone System Replacement
- \$100,000 to English as an Additional Language Pilot Program
- \$73,000 to Tisdale Office Minor Renovations
- \$60,000 to Digital Projector Replacement
- \$30,000 to Melfort Maintenance Shop
- \$25,200 to Universal Kindergarten Nutrition Program.”

The explanation for the computer hardware replacement restriction:

- In May 2014, there was an injection of funds into the information technology budget allocation that allowed for the purchase of 310 tablets, 445 laptops and 110 Chromebooks. This is currently an unfunded liability – replacements that will need to occur in the future that do not have planned budget money. The allocation into internally restricted reserves will provide funds for this replacement of this technology in May 2018.

CURRENT STATUS

The Canadian dollar is weak compared to the US dollar. The increased cost as a result of the weak dollar has now been transferred to the purchaser of technology. As a result, additional dollars would be needed to fund the replacement of the May 2014 technology. The iPads to be purchased will have 32 gigabytes (not the 16 gigabytes in the original calculation). The additional gigabytes are required for the operating system. Approximately \$70,000 in additional funds will be needed.

At this point, there has been no formal direction received from the Ministry regarding whether or not school divisions will be allowed to use the accumulated surplus to balance the 2017-18 budget. However, at this point, Administration would like to be prepared to use the accumulated surplus. Consequently, Administration would like to request that an additional \$70,000 be transferred to the accumulated surplus internally restricted for computer hardware replacement. The funds would be used during the 2017-18 fiscal year.

RECOMMENDATION

Proposed Board Motion:

That the Board approves the transfer of \$70,000 from unrestricted accumulated surplus to internally restricted surplus for computer hardware replacement.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	March 7, 2017	



NESD Board of Education

Meeting Date: March 21, 2017

Topic: Replacement Vehicle

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The 2011 Chevrolet Impala of the North East School Division was involved in a car accident and written off by SGI. The vehicle had approximately 161,000 kilometers at the time of the accident. The school division received \$9,800 from SGI.

CURRENT STATUS

The student support services department had been using the vehicle and the department requires a replacement. This is an unexpected event and the cost of a replacement was not included in the 2016-17 budget.

Due to safety concerns, the department would like to purchase a midsize car or a small SUV. The cost estimate of the vehicle is between \$30,000 and \$40,000. Administration would like to use the \$9,800 as provided by SGI and fund the difference from unrestricted accumulated surplus.

RECOMMENDATION

Proposed board motion:

That the Board approves the use of up to \$31,000 of the unrestricted accumulated surplus to purchase a replacement vehicle for student services with a cost of up to \$40,000.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	March 7, 2017	



NESD Board of Education

Meeting Date: March 21, 2017

Topic: March Wall Walk

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Principle and Policy Item	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

As part of the Education Sector Strategic Plan (ESSP), Cycle 2 Extended (2016-17) the NESD performs data wall walks with its Board of Education as part of the distribution of information and monitoring of key data sets. These wall walks occur four times during the year in accordance with reporting periods for school data. Data sets include a selection of statistics and measures from student performance on key assessments and outcomes as well as from the previously agreed upon NESD Key Performance Indicators which are aligned to the NESD Strategic Plan.

CURRENT STATUS

This data wall walk will include data sets from Diagnostic Leveled Reading (DLR) and StudentsAchieve (ELA and Math). These are the parallel data sets provided for each school.

RECOMMENDATION

Proposed Board Motion:

That the Board approved, as a monitoring report, the March 2017 wall walk for the key data sets of the North East School Division for the time period of December 1, 2016 to February 28, 2017.

PREPARED BY	DATE	ATTACHMENTS
Mark Jensen, Coordinator of Continuous Improvement and Reporting	March 15, 2017	



NESD Board of Education

Meeting Date: March 21, 2017

Topic: School Year Calendar

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Principle and Policy Item	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

On January 24, 2017, the Board made the following motion: “that the Board approve the draft calendars for the 2017-2018 school year to be circulated for feedback from School Community Councils and the NETA and CUPE executives”.

CURRENT STATUS

The following elements are contained in the attached calendar drafts. These specifics are consistent with the calendars of the North East School Division since the change to legislation for the school year and school day were made:

- 194 teacher days (8 non-instruction)
- 186 student days
- Fall Teachers’ convention
- 310 minute instructional days
- 961 instructional hours
- Student led conferences in evenings (10 hours)
- Friday holiday (Nov 24, April 27) on the weeks of student led conferences
- February includes a full week break in conjunction with Family Day
- Spring break is aligned with Easter weekend (first week in April)

White Fox School Alternatives:

- 183 teacher days (8 non-instruction)
- 175 student days
- 330 minute instructional days
- 962.5 instructional hours
- Friday holiday (Nov 24, April 20) on the weeks of student led conferences
- Alternate Fridays off – September 22; October 27; January 19; March 16; April 27; May 18

RECOMMENDATION

Proposed Motion: That the Board approves the regular calendar and alternate calendar for the 2017-2018 school year.

PREPARED BY	DATE	ATTACHMENTS
Don Rempel, Director of Education Triki Zenner, Assistant to the Director	March 14, 2017	❖ NESD Calendar ❖ Alternate Calendar

2017-2018 NESD School Calendar



Box 6000, 402 Main Street PH:(306)752-5741 Toll Free: 1-888-752-5741

Melfort SK S0E 1A0 Fax: 306-752-1933 Website: www.nesd.ca

Legend			
	School Admin.		Teachers' Convention
	First Day of Classes		Student Led Conferences
	School Improvement Planning		Holiday
	Last Day of Classes		

August 2017						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
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September 2017						
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October 2017						
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November 2017						
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December 2017						
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January 2018						
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February 2018						
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March 2018						
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April 2018						
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May 2018						
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June 2018						
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2017-2018 - Statutory Holidays

Aug 1, 2016	Civic Holiday	Dec. 25, 2017	Christmas Day	Feb. 19, 2018	Family Day
Sep. 4, 2017	Labor Day	Dec. 26, 2017	Boxing Day	Mar. 30, 2018	Good Friday
Oct. 9, 2017	Thanksgiving	Jan 1, 2018	New Year's Day	May 21, 2018	Victoria Day
Nov. 11, 2017	Remembrance Day				

T= 194 S= 186

2017-2018 NESD School Calendar

Alternate Calendar



Box 6000, 402 Main Street PH:(306)752-5741 Toll Free: 1-888-752-5741
 Melfort SK S0E 1A0 Fax: 306-752-1933 Website: www.nesd.ca

Legend			
	School Admin.		Teachers' Convention
	First Day of Classes		Student Led Conferences
	School Improvement Planning		Holiday
	Last Day of Classes		Alt. - off

August 2017						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
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September 2017						
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October 2017						
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November 2017						
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December 2017						
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January 2018						
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February 2018						
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March 2018						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
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April 2018						
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May 2018						
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June 2018						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
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24	25	26	27	28	29	30
		T=16			S=14	

2017-2018 - Statutory Holidays				T= 183	S= 175
Aug 1, 2016	Civic Holiday	Dec. 25, 2017	Christmas Day	Feb. 19, 2018	Family Day
Sep. 4, 2017	Labor Day	Dec. 26, 2017	Boxing Day	Mar. 30, 2018	Good Friday
Oct. 9, 2017	Thanksgiving	Jan 1, 2018	New Year's Day	May 21, 2018	Victoria Day
Nov. 11, 2017	Remembrance Day				