

1. IN-CAMERA SESSION

2. CALL TO ORDER

3. ADOPTION OF AGENDA

Proposed Motion: That the agenda be adopted (as presented) or (as amended).

4. ADOPTION OF MINUTES

a) *Minutes of Regular Meeting – [2016 01 19 Regular Board Minutes.pdf](#)*

Proposed Motion: That the minutes of the Regular Meeting of January 19, 2016 be adopted (as presented) or (as amended).

5. DELEGATIONS & SPECIAL PRESENTATIONS

6. CONSENSUS AGENDA ITEMS

Proposed Motion: That the Board receive the items which are starred () and approve all recommendations contained therein. Prior to approving the motion, any trustee may request that a star be removed.*

7. DISCUSSION/DECISION - BOARD DIRECTION

A. New Business

- 1) Pre-Kindergarten Programs in Melfort - [1 -Melfort Pre-K.pdf](#)
- 2) Top Three Major Capital Requests - [2 - Top Three Major Capital Requests.pdf](#)
- 3) Replacement of two 15 Passenger Vans [3 - Replacement of 15 Passenger Vans.pdf](#)

B. Monitoring and Reporting Items

C. Board of Education Strategic Direction Items

*8. INFORMATION ITEMS

A. Director's Personnel Report - [Director's Personnel Report Jan 1 - Jan 31 2016 \(2\).pdf](#)

B. Out of Province Travel - [2-Feb - Out of Province Travel.pdf](#)

C. CONFIDENTIAL - Student Suspension - [CONFIDENTIAL Suspension letter.pdf](#)

*9. CORRESPONDENCE -

10. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

- a) SSBA Exec Highlights, January 2016 [Jan2016Central.pdf](#)
- b) Public Section Exec Meeting, February 4, 2016 - [Public Section Executive Meeting February 4 2016 DoubleTree Regina.pdf](#)
- c) Public Section General Meeting minutes, Nov. 8, 2015 - [Public Section General Meeting minutes November 8 2015 Radisson Saskatoon copy 2.pdf](#)
- d) Submission of Resolution for 2016 Spring Assembly [20160209MemoSubmissionResSpringAssembly.pdf](#)
- e) SSBA Election Advocacy Actions and Messages - [SSBA Election Advocacy 2016.pdf](#) ; [SSBA Key Messages 2016.pdf](#)
- f) [SSBA Resolution on Section 68 of Education Act.pdf](#)
- g) [Opening Case for Plaintiff.pdf](#)
- h) Board Chairs Council Meeting notes - [BCC Meeting Notes Feb 4 2016.pdf](#)
- i) [SSBA Staffing and Services Update.pdf](#)

11. IDENTIFICATION OF EMERGENT ITEMS FOR NEXT MEETING

12. ADJOURNMENT

13. TEN MINUTE RECESS AND MEDIA INTERVIEWS (if necessary)

14. CLOSED SESSION ROUNDTABLE AND MEETING REVIEW

**NORTH EAST SCHOOL DIVISION
BOARD MEETING MINUTES
January 19, 2016**

MINUTES OF A MEETING: of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, January 19, 2016 at 1:00pm, at William Mason School, Chociceland SK.

PRESENT:

Linda Erickson	Luke Perkins	Director of Education:	Don Rempel
Bob Gagné	Kathy Ponath - Chair	Supt. of Business Admin.:	Wanda McLeod
Todd Goudy	Freeman Reynolds		
Richard Hildebrand	Marla Walton		
Ted Kwiatkowski			

ABSENT – Lori Constant

CALL TO ORDER – 1:25pm

ADOPTION OF AGENDA

2016-01-01 T. Kwiatkowski moved that the agenda be adopted as presented.

CARRIED (9-0)

MINUTES

2016-01-02 L. Perkins moved that the minutes of the Regular Board Meeting held on December 8, 2015 be adopted as presented.

CARRIED (9-0)

CONSENSUS ITEMS

2016-01-03 L. Perkins moved that the following consent agenda items be received and recommendations be approved as presented:

*8. Information Items

CARRIED (9-0)

NEW BUSINESS

2016-01-04 L. Perkins moved that the Board approve the redesign of the Tisdale Office and Transportation Shop renovation and addition project.

CARRIED (9-0)

2016-01-05 R. Hildebrand moved that the Board approves the amendment of the PMR listing for 2015-2016 as follows: the TMSS welding lab relocation will proceed at an estimated cost not to exceed \$606,000 and the planned roofing project at Reynolds School will not proceed during 2015-2016.

CARRIED (9-0)

2016-01-06 R. Hildebrand moved that the Board approves the Tisdale Middle and Secondary School welding shop renovation project tender as submitted by VCM Construction at a cost not to exceed \$470,221 plus applicable taxes.

CARRIED (9-0)

2016-01-07 M. Walton moved that the Board approves an enhanced grant to the School Community Councils in 2015-2016 equal to the same amount as the annual parent engagement allocation to help each school and community celebrate the ten year anniversary of the North East School Division.

CARRIED (9-0)

MONITORING and REPORTING ITEMS

- 2016-01-08 L. Perkins moved that the Board approves the amalgamation of the Audit Committee Charter with the Audit Committee Board Policy that would result in only a Board Policy being maintained, as recommended by the Audit Committee of the North East School Division. *CARRIED (9-0)*
- 2016-01-09 T. Kwiatkowski moved that the Board approves the Board Policy No. 113: Audit Committee as amended and recommended by the Audit Committee of the North East School Division. *CARRIED (9-0)*
- 2016-01-10 M. Walton moved that the Board accepts the financial report for the quarter ending November 30, 2015, as recommended by the Audit Committee. *CARRIED (9-0)*

STRATEGIC DIRECTION ITEMS

- 2016-01-11 L. Erickson moved that the Board approve the draft calendars for the 2016-2017 school year to be circulated for feedback from School Community Councils and the NETA and CUPE executives, prior to finalizing. *CARRIED (9-0)*

ADJOURNMENT

- 2016-01-12 R. Hildebrand moved that the Board adjourn at 2:35pm. *CARRIED (9-0)*

Board Chairperson

Superintendent of Business Administration



NESD Board of Education

Meeting Date: February 23, 2016

Topic: Pre-Kindergarten Programs in Melfort

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

In 2015-16, a consultation was held within the city of Melfort for the purpose of reviewing the Melfort attendance areas. After meeting with the three School Community Councils (SCC), it was decided to make some small changes that resulted in students in Melfort Heights being reassigned to the Reynolds attendance area from the Maude Burke attendance area and the students on Caskey and Lancaster being reassigned to the Reynolds attendance area from the Brunswick attendance area. No one was disadvantaged in this process as we allowed grandfathering to occur. The goal was to re-align the attendance areas slowly over the next 5 or so years, providing changes that were easy to rationalize to our SCC's.

CURRENT STATUS

At Brunswick School, there is a small grade 6 class graduating this year and another large kindergarten class entering next fall. In order to split every grade into two sections and house the pre-kindergarten program, 13.5 instructional spaces are required. Brunswick School currently has 13 instructional spaces available. The shortfall in space could be accommodated by utilizing the library and gym stage as instructional spaces at times, but neither of those options are ideal solutions for student learning. This situation stems from continued enrolment growth in every grade at Brunswick School, a problem that was not anticipated.

Currently, there are three pre-kindergarten programs with one at each of the Melfort elementary schools.

Administration would like to recommend moving the Brunswick pre-kindergarten program to Reynolds School. A morning and afternoon pre-kindergarten program would operate in the one pre-kindergarten classroom at Reynolds. (Currently, there is only a morning pre-kindergarten program.) The city of Melfort intake system would stay the same as would the hours our students attend this program. Administration would want to examine this annually but anticipate that the pre-kindergarten program would remain at Reynolds School for a minimum of two years.

RECOMMENDATION

Proposed motion:

That the Board approves the relocation of one pre-kindergarten program from Brunswick School to Reynolds School to be initiated at the beginning of the 2016-17 school year.

PREPARED BY	DATE	ATTACHMENTS
John Casavant, Superintendent of Learning	February 18, 2016	Brunswick School 2016-17 enrollment projections



NESD Board of Education

Attachment

Enrollment Projection for the 2016-2017 School Year

Brunswick School															
	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
September 30, 2016	16	38	48	37	37	42	43	37							298



NESD Board of Education

Meeting Date: February 23, 2016

Topic: Top Three Major Capital Projects

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The Board made the following motion on May 19, 2015: "That the Board amend the order of the Top 3 Major Capital Request Applications, previously submitted to the Ministry of Education Infrastructure Branch on September 3, 2014 to the following:

1. Carrot River (New Expansion onto High School gym to consolidate two or three schools)
2. Melfort and Unit Comprehensive Collegiate (Modernization/Renovation)
3. New Elementary School in Melfort (Consolidate two Pre K to grade 6 schools)."

CURRENT STATUS

The 2017-18 Application for Major Capital Project Funding is due on March 31, 2016. Administration would like to recommend to the Board that the school division maintain the existing listing.

RECOMMENDATION

Proposed motion:

That the Board approves the submission of the following projects, in order of priority, to the Ministry of Education Infrastructure Branch by the North East School Division in the 2017-18 Application for Major Capital Project Funding:

1. Carrot River school (new expansion onto the high school gym to consolidate two or three schools)
2. Melfort and Unit Comprehensive Collegiate (modernization/renovation)
3. New elementary school in Melfort (consolidation of two pre-kindergarten to grade six schools).

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration Jeff Zenner, Supervisor of Facilities	Feb 16, 2016	



NESD Board of Education

Meeting Date: February 23, 2016

Topic: Replacement of 15 Passenger Vans

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

L.P. Miller Comprehensive School and Melfort Unit and Comprehensive Collegiate (MUCC) would each like to replace their 15 passenger vans. The existing vans are 2005 models with over 200,000 kilometers. The estimated cost to replace each van is \$50,000.

CURRENT STATUS

Administration would like the Board to consider cost sharing the purchase of the vans with the use of reserves (accumulated surplus). The schools would fund 50% of the cost of the vans and remainder of the cost would be funded with reserves of the North East School Division. These reserves would be repaid by the schools over a five year time period. It would be very similar to an interest free loan to the schools.

The total dollar amount of reserves that is required (for both schools) would be approximately \$50,000 (or \$25,000 per school).

In addition, MUCC was the only school to include the van purchase in the 2015-16 budget. If the Board decides to proceed with the use of reserves for this purchase, Administration would also ask the Board to make a motion to approve the purchase of the van for L.P. Miller Collegiate (that was not included in the 2015-16 budget).

RECOMMENDATION

Proposed Board Motions:

That the Board approves the purchase of the 15 passenger van that was not included in the 2015-16 budget for L.P. Miller Comprehensive School at a cost of up to \$50,000.

That the Board approves the allocation of up to \$50,000 from Unrestricted Accumulated Surplus to fund the fifty percent cost sharing of the replacement of a 15 passenger van for each L.P. Miller Collegiate and Melfort Unit and Comprehensive Collegiate, to be repaid by the schools over a five year time period.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	Feb 16, 2016	