

Reynolds Central School



Reynolds Central School
Box 2829 Melfort, SK S0E 1A0

Telephone: 752-2525 Fax: 752-5980

E-Mail: reynolds@nesd.ca

Website: <http://reynolds.nesd.ca/>

Principal: Miss Day Vice Principal: Mrs. Kezema

"Striving for Excellence..."

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____

POSTAL CODE _____ PHONE _____

STUDENT NO. _____ HOMEROOM _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

Printed on recyclable paper



Reynolds Central School

Peanut/Nut/Egg Alert

With the implementation of our “Peanut/Nut/Egg Alert” school policy, we ask you to send food to school that is peanut/nut free. Also, please do not send lunches or snacks to school that have eggs in the form of egg salad sandwiches or hard boiled eggs. This would include snacks, regular lunches, and special occasion treats.

If you have any questions regarding our “Peanut/Nut/Egg Alert” environment, please contact the Principal or Vice Principal.

Mission

Our mission is to empower students to reach their full potential and to foster life-long learning in a safe and nurturing environment.

Vision

Our vision is to strive for excellence in a positive and supportive environment.

Values

- Empowering life-long learners
- maximizing self-esteem
- Caring for each other
- Enriching physical and recreational activities
- celebrating cultural diversity
- Launching creativity
- Enhancing friendships through teamwork
- Nurturing community connections
- Co-operative partnerships
- Respect for all

RCS Staff 2015-2016

Principal	Miss Day
Vice Principal	Mrs. Kezema
Pre-Kindergarten	Mrs. Hoess
Kindergarten	Mrs. Hadwen
Grade 1	Mrs. Bell
Grade 1	Mrs. Campbell
Grade 2	Mrs. Hoffman
Grade 3	Mrs. Vandertweel
Grades 3/4	Miss Armstrong
Grade 4	Miss Lam Ma
Grade 5	Ms. Mason
Grades 5/6	Miss Mark
Grade 6	Mr. Gendall
Science	Miss Kindrat
Diversity Education	Mrs. Taylor
Administrative Assistant	Mrs. Clark
Library Technician	Mrs. Moore
Educational Associate	Ms. Clark
Educational Associate	Miss Degerness
Educational Associate	Mrs. Wittig
Outreach Worker	Mrs. Lang
Custodian	Ms. Wilson
Custodian	Ms. Ninnim

School Times

The buses drop-off students between 8:40 am and 8:55 am.

- 8:55 am - Warning bell rings
- 9:00 am - Morning classes begin
- 10:33 am to 10:48 am - Morning recess
- 12:21 pm to 1:06 pm - Lunch break
- 1:01 pm - Warning bell rings
- 1:06 pm - Afternoon classes begin
- 2:08 pm to 2:23 pm - Afternoon recess
- 3:25 pm - End of day dismissal

School-Wide Behavioural Expectations				
	Respect for Ourselves	Respect for Others	Respect for Environment	Respect for Learning
All Settings	Be prepared to give your best effort Dress, speak, and act appropriately	Keep your hands and feet to yourself Be considerate Use good manners and appropriate language	Recycle Keep the school clean	Be prepared with homework and supplies Respect others efforts and contributions Be a good listener
Bus	No Moving, Stay Seated Arms/head inside	Stay Seated Keep your hands and feet to yourself Use indoor voice No swearing Be on time Let driver know if you're not on the bus	Care for Bus Keep belongings by your feet Put garbage away	Follow the drivers rules Follow safety drill
Hallway	Stay with your class Move quickly and quietly Remove hat Keep hands by your side	Walk to the right Look after own belongings Keep locker area clean	Wear inside shoes Pick up garbage Take care of school property	Recognize successes by viewing displays
Boot Room	Put shoes on racks Keep hands to yourself	Move out quickly and quietly Move in one at a time	Hold the door open for others	Help others if needed
Assembly	Enter and leave in an orderly fashion Arrive on time	Sit Listen Keep your hands to yourself	Be a good participant	Active listening Participate Ask appropriate questions
Washroom	Wash hands with soap		Pick up litter Keep washroom clean	
Classroom	Be an active learner Give my best effort Dress, speak and act appropriately Take risks in learning Be Prepared	Be an active listener Be on Time Keep hands and feet to myself Respond respectfully Follow directions Use appropriate language Encourage others to do their best	Respect school property Recycle Clean up after yourself	Bring necessary materials Respect others efforts and contributions Listen carefully Ask questions Participate Be on task
Lunch Room	Eat in your seat	Eat only your lunch	Clean up after yourself	Visit Quietly with your neighbour

	Respect for Ourselves	Respect for Others	Respect for Environment	Respect for Learning
Computer Room	Work quietly Access proper sites Safe guard your personal account	Wait your turn Clean up Use equipment properly Be supervised with using the lab	Keep area tidy No Food or drink around computers	Access appropriate sites Respect equipment
Library	Work quietly Enjoy reading	Follow library expectations	Care for books Clean up after yourself	Learn
Playground	Dress for the weather. Be Active. Respect equipment and space. Play Safe and Fair. Get help from Peer Mediators when necessary	Demonstrate good sportsmanship Respect for Peer Mediators. Listen and respond to Bells. Use appropriate language Respect personal space. Include others in games	Be Safe Use equipment appropriately No Eating outside Pick up litter Place litter in garbage Change shoes when entering school. Return equipment	Play Fair Be Positive with classmates Be polite and kind Play Safe Be aware and help others

Positive Behaviour Interventions and Supports (PBIS)

Guiding Principles:

- Our entire discipline process is designed to be an instrument of success & inclusion
- Be clear about behavioural expectations and what success looks like.
- Be fair, reasonable, and consistent with responses and/or consequences. (Fair is NOT always Equal)
- Pre-correct for anticipated behaviours and/or rule violations.
- Respect the uniqueness of each student, each incident, and each set of circumstances.

Anti-Bullying Policy

Reynolds School recognizes violence as any word, look, sign, or act that hurts a person's body, feelings or property. We also recognize bullying as a type of violence that occurs when someone uses his or her power unfairly and repeatedly to hurt someone else. This includes physical and cyber-bullying. To make our school violence-free and safe from bullying, we pledge:

- Not to tolerate bullying;
- To intervene in incidents of bullying and strictly enforce rules and consequences against bullying;
- To empower students to report bullying behavior and to treat one another with respect.

School Bus Communication Protocol

School staff, bus drivers, and parents are responsible to ensure that all bus students get safely to and from school and home.

Please advise the school and the bus driver if your child will not be on the bus at any point during the day (before or after school).

Crosswalks

We have two crosswalks in place to keep our students safe. Two crossing guards will be in place at each of our crosswalks and supervised by an adult before school (8:40 am) and after school (3:15 pm).

Students in grades 5 and 6 will be expected to their turn at being a crossing guard. They are scheduled in a rotation requiring approximately 3 weeks over the year. Students who ride the bus will be expected to complete their crossing guard job when they arrive in the morning. After school bus drivers will wait for them.

Recess Weather Policy

Students are expected to be outside at all break times, weather permitting. Wind-chill equivalent guidelines are as follows:

- * down to -25 °C (students stay outside)
- * -25 °C to -30 °C (students must go out, but may come in entry ways to warm up)
- * -30 °C and colder (an announcement will be made and students must stay inside)

Listening to CJVR and CK750 will provide information on buses running and the wind-chill factor (7:00 - 7:30 a.m.).

Students Staying in at Recess

Because we do not have the capacity to supervise students in the office or in the classroom during recesses, your child will be expected to go outside even if he/she has a signed note to stay in.

Supervision

For safety purposes, early school arrival is discouraged. Our staff begins student supervision at 8:40 am. At the end of the school day, staff supervises the playground and bus area until 3:35 pm.

Learning Resource Centre

Each fall our school organizes a Book Fair. The proceeds go directly into purchasing materials for the Learning Resource Centre. Library and educational resources are to be carefully handled and returned on time. In the event of a lost book the school will contact you and arrangements will be made to remedy the situation

Milk Program

We offer milk for sale at lunch. Milk cards can be purchased by students and staff members. Students are permitted to purchase one milk every noon hour. If a student would like more than one milk, a parent signed note is required.

Microwaves

Microwaves are available for students to use at our school for grades 1-6. The purpose is to quickly heat up something to eat.

Appropriate Dress

We at Reynolds School expect students to dress appropriately. This includes refraining from wearing hats or caps and clothing with inappropriate sayings, drug references, tobacco or alcohol logos. Reynolds students show pride in themselves and in their school by dressing appropriately.

Students need to have **two** pairs of footwear, one for indoors and one for outdoors. Indoor shoes must be non-marking to keep our school floors clean.

Spring/summer sandals lead to bare feet. Students are required to wear socks on school floors.

Students are expected to dress appropriately for the weather. When the temperature is below -25 C, all students (pre-K-6) are required to bring and to wear ski pants.

School Pictures

Reynolds Central School students have pictures taken early in the fall. When the pictures arrive at the school, a note will be sent home indicating the various packages and

procedure for pick-up. Lifetouch Pictures will be our photographer and they encourage pre-school children to participate. We will also offer a spring picture package using Lifetouch as the photographer.

SCC Involvement

A group of parents volunteer to organize and prepare noon lunches throughout the year. Anyone interested in helping out with these lunches can please contact the office.

A fruit and cookie dough sale has been the primary fundraiser for this fund. This sale has traditionally been done in late Fall and in the Spring. Presently, the proceeds are going into the Playground Fund, which will be used for playground improvement.

Communication

Communication is encouraged at Reynolds Central School. Students are expected to maintain regular attendance. When it is necessary for students to be absent, parents/guardians **MUST** notify the classroom teacher or the school office before 8:55 am. If this is not done, the automated calling system will phone parents/guardians.

Parents/guardians can make arrangements with the classroom teacher to obtain school work.

Newsletters

Newsletters are written to communicate the activities of Reynolds Central School to families and students. Newsletters are distributed **every second Friday. All**

information including student newsletters can be found on our school's website:

reynolds.nesd.ca

You can also follow us on twitter

@reynoldscentral

Daily Announcements

Announcements are at 9:00 am every day. Information regarding house leagues, student birthdays, and school information is presented.

Classroom Communication

Each classroom will create and maintain a Facebook Classroom Communication Page as a Secret Group. Each teacher will create and maintain individual Facebook e-portfolios also as a private page. Your classroom teacher will set this up in the fall.

Fire Drills

An emergency fire drill procedure will be practiced throughout the school year. It is important that students always wear shoes throughout the school day, in case of a fire drill.

Visitors

We ask all parents/guardians and visitors to please check in at the office prior to going to any classrooms.

Illnesses

Students should stay home if they have signs of possible illness. Parents/guardians must contact the school to let the classroom teacher know of the student's absence.

StudentsAchieve

The North East School Division Report cards are distributed in November, January, April, and June.

The NESD has purchased a web-based assessment program, called StudentsAchieve, to assist teachers in assessing and evaluating student progress. Parents/caregivers and students will have greater access to continuous

assessment information. Once provided with a login and password, parents/caregivers and students will be able

to view items such as upcoming assignments, performance information, and rubric samples to name a few. The

NESD believes having a transparent reporting mechanism, which encourages greater communication between the

teacher, parents/caregivers and student, will assist the students with their educational goals.

Student assessment and evaluation is continuous and completed daily.

Parents/guardians are encouraged to contact their child's teachers at any time to discuss student progress. Communication is vital to success.

Student Led Conferences (SLCs)

The aim of SLCs is to encourage students, parents and teachers to engage in open and honest dialogue regarding achievement. SLCs are child-centered, personal, where students, teachers, parents become partners in education. Student Led Conferences will be held in November and April.

Volunteers

In September, volunteer sign-up information is sent home. We can then create a list of volunteers who are willing to support our school in a variety of areas. Volunteers are a huge part of making our school successful!

Please note: According to NESD policy No.412 (d) Volunteers involved in any activities involving direct, unsupervised contact with students are required to submit a police criminal records check. Parents are directly responsible for students in a small group situation will need to meet the requirements.

Medication

The expectation is that students who require medication will have arrangements in place for home-based administration of the medication. If there are valid reasons for medication to be administered at the school, the Principal and classroom teacher must be contacted.

Peer Mediation

Grades 5 and 6 are involved in our Peer Mediation program. Peer Mediators meet with students in conflict to help them work out their differences in a positive and constructive manner. Two mediators are on duty at recesses to help mediate problems.

Paul Hope the Peace Bear

P - Positive

A - Attitude

U - Understanding

L - Loving

H - Honesty

O - Obedience

P - Polite

E - Enthusiasm

Teachers and Peer Mediators are on the lookout for students who are demonstrating “peace”. The examples of “peace” are described during announcements and “Paul Hope” the Peace Bear visits the classroom of the peacemaker for one day. A door tag is also given to the classroom.

Our school has implemented an anti-bullying program that teaches children how to communicate and solve problems. We also have several other resources that are used in teaching students about this important issue. If bullying does occur the issue is discussed with the classroom teacher and then the Principal. At this time the student will be counselled regarding how to exhibit positive behaviour. If a repeated offence occurs parents/guardians are contacted and the student will be subject to more serious consequences.

House League

Reynolds Central School has an active House League System which enhances feelings of a school community and that of friendly competition. Each student from Grades 3 to 6 belongs to one of the four houses (Cobras, Pythons, Rattlers, and Vipers).

In the fall, elections are held for President, Vice-President, Secretary, and Vice-Secretary. These students help to organize and run activities throughout the year. The House League activities are of an academic, cultural, and athletic nature. Each student is given the opportunity to participate and be part of their House League team.

