



North East School Division

Box 6000, 402 Main St.
Melfort, SK S0E 1A0

Phone: (306) 752-5741
Fax: (306) 752-1933

Toll Free: 1-888-752-5741
Website: www.nesd.ca

** IMPORTANT **

North East School Division is offering its vendors the ability to receive payments by EFT (Electronic Funds Transfer). EFT Payments are a direct deposit of outstanding invoices into your bank account. **This will ensure quicker payment than if a cheque were mailed.** The Remittance Advice pertaining to the EFT payment is emailed to you in advance of the deposit being made.

In order to set up for electronic funds transfers with North East School Division, please **complete this form in its entirety**. If possible, please **provide a void cheque** to ensure proper banking information is documented.

You can either fax this information to 306-752-1933 or email us at accounting@nesd.ca.

Should you have any questions regarding this change to EFT payments, please send your questions to accounting@nesd.ca or you may call us at 306-752-5741.

Company Name		
Email Address (Remittance Advice)		
Branch Transit # (5 digits)	Financial Institution #/ Bank Name (3 digits)	Financial Institution Account # (7 – 12 digits)
Name of Signing Authority, and Title		
Signature	Date	

