



# North East School Division

Box 6000, 402 Main St.  
Melfort, SK S0E 1A0

Phone: (306) 752-5741  
Fax: (306) 752-1933

Toll Free: 1-888-752-5741  
Website: www.nesd.ca

Today's Date:

\_\_\_\_\_

## PARENTAL REQUEST FORM (FOR OUT OF ATTENDANCE AREA REQUESTS)

Parent / Guardian Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_ or \_\_\_\_\_  
*Land Location* *Street address in the town/city of*

PHONE Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

I prefer my response letter to be:  mailed to me  emailed to me

Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Student: \_\_\_\_\_ Grade: \_\_\_\_\_

### PLEASE COMPLETE IF YOU RESIDE IN THE NORTH EAST SCHOOL DIVISION

I/We reside and attend school in the North East School Division but are requesting permission to attend a school other than our attendance area within the North East School Division.

Student(s) currently attend: \_\_\_\_\_ and reside in \_\_\_\_\_  
*School* *Attendance Area*

Requesting permission to attend: \_\_\_\_\_  
*School*

I/We are:  requesting bus transportation  providing our own transportation

### PLEASE COMPLETE IF YOU RESIDE IN ANOTHER SCHOOL DIVISION

I/We reside in the \_\_\_\_\_ School Division but are requesting permission to attend \_\_\_\_\_ School in the North East School Division.

I/We are:  requesting bus transportation  providing our own transportation

I/We have requested and attached the letter of release from the School Division we reside in.

OVER ...

Reason for request:

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**For Office Use Only - Reference Policy No. 403**

*Request Received:* \_\_\_\_\_ *by* \_\_\_\_\_  
*Date* *Superintendent of Receiving School*

*Request:*    *Approved*        *Denied*       *Letter sent to family:* \_\_\_\_\_  
*date*