



ESTABLISHMENT

The Board of Education supports the formation and operation of School Community Councils in all schools of the school division.

PROCEDURES

1. *School Community Councils*

- a. Subject to Section 140, subsections (2) to (4) of *The Education Act, 1995* the board of education is to establish a school community council for each school in its division.
- b. When the Board of Education establishes a school community council, there will cease to be a Local Board of Trustees for that school district.
- c. Subject to the regulations and policies of the Board of Education every school community council is to consist of:
 - i. five elected members to represent parents of students and community members and,
 - ii. appointed members
- d. Each elected member of a school community council will hold office for two years and is eligible for re-election, except in the matter of the first election of members.
- e. In the first election for each school community council three of the members are to be elected to two-year terms and two members are to be elected to one-year terms.
- f. In the event of a vacancy in an elected member's position the board of education may appoint an individual to that position.
- g. A member of a school community council is required to vacate his/her office if:
 - The member is convicted of an indictable offence
 - Is absent from three or more consecutive meetings without authorization of the council or,
 - The member ceases to be eligible pursuant to policies of the board or education.
- h. Every school community council is expected to:
 - Facilitate parent and community participation in school planning
 - Provide advice to the board of education
 - Provide advice to the school staff
 - Provide advice to other agencies that may be involved in the development and learning of students and,
 - Comply with the policies of the board of education.
- i. Within six months of its organizational meeting, the School Community Council is to prepare a
- j. Constitution and Bylaws that will govern the operations of the council. The Constitution and Bylaws must conform to all relevant sections of *The Education Act, 1995* and to the Duties and
- k. Responsibilities of School Community Councils as determined by the Board of Education. This document must be submitted to the Board of Education for approval.
- l. j. Subdivision Board members are to act as the Board of Education's liaison representatives to the councils.