



### ELECTION OF BOARD MEMBERS

The Board of Education is the unit of organization for the local governance of schools. The Board is responsible for the provision and administration of education in those schools located within its boundaries. Members of the Board of Education are elected in accordance with the provisions of *The Local Government Election Act*. (<http://www.qp.gov.sk.ca/documents/English/Statutes/Repealed/L30-1.pdf>).

### PROCEDURES

#### 1. Subdivisions

- a. The school division is to be divided into subdivisions for the purpose of determining the number of members to be elected to the Board of Education.
- b. The boundaries of each subdivision are determined by the Minister of Education in consultation with the Educational Boundaries Commission in accordance with *The Education Act, 1995* (<http://www.qp.gov.sk.ca/documents/English/Statutes/Statutes/E0-2.pdf>)
- c. The Board is to review the subdivision boundaries at least every five years.

#### 2. Informing Electors

- a. At least one month prior to the nomination date, the Board is to publish an announcement of the election, giving nomination and election dates and qualifications required by the candidates and electors.
- b. The Board in its announcement is to encourage electors to present themselves for the office of school trustee.

#### 3. Trustee Election Package

The Board is to provide a packet of information for candidates containing:

- a. The most recent Annual Report of the Board
- b. The most recent Auditor's Report
- c. The Saskatchewan School Boards Association Handbook.
- d. Excerpts from *The Local Government Election Act*. (<http://www.qp.gov.sk.ca/documents/English/Statutes/Repealed/L30-1.pdf>).
- e. A copy of the nomination form.

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*Education in a Culture of Excellence*